



## NIGERIAN ELECTRICITY REGULATORY COMMISSION

### SCHEDULE 3

#### APPLICATION FORM FOR AMENDMENT OF LICENCE (Pursuant to S.73 Electric Power Sector Reform Act, 2005)

**IMPORTANT NOTE:** Your Application is **incomplete** unless all required documents are submitted and the application is *accompanied by the appropriate processing fee*

#### 1.0 PARTICULARS OF APPLICANT

##### 1.1 Names, Physical and Postal Address of Applicant

Name: \_\_\_\_\_

Physical address: \_\_\_\_\_

\_\_\_\_\_

Postal address: \_\_\_\_\_

\_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Website Address: \_\_\_\_\_

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##### 1.2 Name and details of Contact Person

Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

\_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_

Tel: \_\_\_\_\_

Mobile phone \_\_\_\_\_

E-mail \_\_\_\_\_

**2.0 TYPE OF EXISTING LICENCE (tick relevant type)**

<b>GENERATION</b> 1. Grid-Connected 2. Off-Grid 3. Embedded	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>DISTRIBUTION</b> 1. Grid-Connected 2. Off-Grid	<input type="checkbox"/> <input type="checkbox"/>
<b>TRANSMISSION</b>	<input type="checkbox"/>
<b>SYSTEM OPERATION</b>	<input type="checkbox"/>
<b>TRADING</b>	<input type="checkbox"/>

**2.1 Current Licence**

(a) Licence Number

\_\_\_\_\_

(b) Expiration date of the licence

\_\_\_\_\_

(c) Has the Applicant ever been refused a licence or had its licence suspended and/or cancelled by the Commission?

\_\_\_\_\_

If yes, give details of the refusal, suspension, and/or cancellation.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(d) Does the area of business operation or Plant cover a building or place occupied by the Federal Ministry of Defence?

\_\_\_\_\_ Yes \_\_\_\_\_ No

**2.2 Previous Application(s)**

(a) Have you applied previously for an amendment of the terms and conditions of the licence?

\_\_\_\_\_

\_\_\_\_\_

(b) Has the Applicant ever been refused an application to amend the terms and conditions of the licence?

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If yes, give details of the refusal.

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**2.3 Proposed Amendment(s)**

(a) State the Term(s), Condition(s), and/or Part(s) of the Licence to be affected by the proposed amendment

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(b) State reasons for proposed amendment to the terms and conditions of the licence (please provide supporting documents)

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(c) Any Other relevant Information (use additional sheets if appropriate)

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**PLEASE REMEMBER TO SUBMIT  
2 HARD COPIES AND A SOFT COPY OF ALL SUPPORTING DOCUMENTS**

**3.0 DECLARATION BY THE APPLICANT [Notary Public Seal and Attestation Required]**

I/we hereby declare that the details stated above are, to the best of my/our knowledge, true and correct.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_.

**THE COMMON SEAL OF THE WITHIN NAMED APPLICANT**

\_\_\_\_\_  
Has hereunto been affixed in the presence of:

Sign: \_\_\_\_\_

Sign: \_\_\_\_\_

Name:  
**MANAGING DIRECTOR/CEO**

Name:  
**SECRETARY**

Sworn to this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**BEFORE ME**

\_\_\_\_\_  
**NOTARY PUBLIC/COMMISSIONER OF OATHS**

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**FOR OFFICIAL USE ONLY**

1. Date of submission of Application for Amendment of licence:

\_\_\_\_\_

2. Fees Paid and Receipt Number:

\_\_\_\_\_

3. Newspapers and Dates in which Application for Amendment is advertised:

\_\_\_\_\_

\_\_\_\_\_

4. Results of any Public Hearing:

\_\_\_\_\_

\_\_\_\_\_

5. Recommendation of NERC Legal, Licensing & Enforcement Division:

\_\_\_\_\_

\_\_\_\_\_

6. Decision of NERC: \_\_\_\_\_

7. Date of Decision: \_\_\_\_\_

8. Issuing date \_\_\_\_\_

9. Expiration date \_\_\_\_\_

10. Other Relevant information:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_